

Woodilee Residents Association

Annual General Meeting

**September 25, 2018 at 7.30pm
Kirkintilloch High School**

Minutes

1. Welcome

Lynn Pike (LP), chair, opened the meeting by welcoming all attendees. Apologies had been received from Lisa Johnston.

2. Neighbourhood Watch

LP introduced Willie Clark of Neighbourhood Watch Scotland, who had been invited to provide information on what would be involved in Woodilee becoming a neighbourhood watch area. He provided an overview of how the organisation has evolved since its inception in the 1980s. It is no longer as rigid, he explained, and has been made much more flexible, with a view to bringing communities together. It has two guiding principles: your watch your way, and getting the right information to the right people at the right time.

Mr Clark advised that if there was already a structure in place, such as a residents' association, a neighbourhood watch could operate as a part of that, simply as an agenda item. An alert system has been created so that messages can be sent to residents in a specific area whenever there is a notification that would be of relevance to them – and they can then pass this on further, through their own contacts. Notifications come from the police, local authorities, and organisations such as Sepa and Scottish Gas Networks. He also advised that if a neighbourhood watch group is created, it provides cover in areas such as public liability insurance for events.

3. Annual reports

Reports were read by LP as chair, Shona Angus (treasurer, SA) and Gordon Howie (GH) of factors RMG. These have been listed as appendices to this document.

4. Election of office-bearers and committee members

LP was nominated to continue as chair. Nomination: Simon Fraser; seconded by Andy Gilpin (AG).

SA intimated she was happy to continue as treasurer. Nomination: LP; seconded by Heather Ellis.

David Bennett intimated that he was happy to continue as secretary. Nomination: Gordon Jahn; seconded by SA.

LP invited applications for the role of vice-chair and also invited anyone interested in being involved in the committee – either as an ordinary member or a phase representative. She advised that at the moment Simon Fraser was fulfilling an IT role on the committee; Paul King was Community Council liaison; Heather Ellis helped with events; Gordon Jahn dealt with broadband; and Lisa Johnston was tasked with Neighbourhood Watch.

GH said he was receiving feedback that meetings weren't communicated well and asked for any suggestions as to how to improve awareness. A notice in the Spar shop was suggested. There had been a request for a monthly update letter to be sent to all residents but it was advised that this would be very costly, and a quarterly letter was deemed a reasonable compromise, as was encouraging more people to access information online.

5. Appointment of phase representatives

LP explained the role of phase representatives, to act on behalf of their specific parcel of the development, and again encouraged anyone keen to get involved to get in contact.

6. Review and acceptance of constitution

LP advised that she had drafted the RA's constitution on the basis of information contained in Woodilee properties' title deeds. She felt the proposal would be workable and manageable for the committee. A draft has been appended to this document and the intention is for this to be approved at the next RA committee meeting.

7. Close

LP thanked all who attended for coming, and advised that motion forms had now been created to allow anyone to raise an issue they would like the committee to discuss.