

Annual General Meeting

Date: Tuesday 25th September 2018

Time: 7.30 – 9.00pm

Location: Kirkintilloch High School

AGENDA

- 1. Welcome, apologies and introduction**
- 2. Guest Speaker - Neighbourhood Watch**
- 3. Annual reports**
 - Chair's Report
 - Treasurer's Report
 - Property Manager's (Factor) Report
- 4. Election of Office Bearers and Committee Members**
 - Office Bearers:
 - Chair
 - Vice Chair
 - Treasurer
 - Secretary
 - Committee Members:
 - IT Support
 - Lenzie Community Council Representative
 - Events Co-ordinator
 - Broadband Working Group
 - Neighbourhood Watch
 - Ordinary Members, x6
- 5. Appointment of Phase Representatives**
 - Phase Representatives
(can hold dual-role as Office Bearer/Committee Member)
- 6. Review and Acceptance of Constitution**
- 7. Close**
- 8. Refreshments**